



**MINUTES OF THE MONTHLY MEETING OF CONONLEY PARISH COUNCIL
HELD AT CONONLEY VILLAGE INSTITUTE, 08 OCTOBER 2024**

Present: Councillors: K Clark (Chairman) M Dracup M Steele

(Also in attendance: Clerk Hannah Sherriff-Jackson, North Yorkshire Councillor Andy Brown and 3 members of the public)

Commenced 7pm, Closed 7.30pm

24/97 (a) TO RECEIVE THE WRITTEN RESIGNATION OF THE CHAIRMAN

The Parish Council received the resignation of Cllr Powell from the position of Chairman.

(b) TO APPOINT A CHAIR FOR THIS MEETING

RESOLVED: Cllr Clark was appointed as Chair for this meeting.

24/98 APOLOGIES (AND REASONS) FOR ABSENCE

Apologies were received from Cllrs Powell and Allum.

Due to other commitments, Cllr Clark informed the meeting that she would have to leave at 7.30pm. As this would make the meeting inquorate, only essential items were discussed. All other items were deferred to the November meeting.

No other apologies were received.

24/99 DECLARATIONS OF INTEREST

No declarations were made.

24/100 MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting of Cononley Parish Council were approved as a true and accurate record of the following:

- Monthly Meeting held 10 September 2024

24/101 OPEN FORUM

Three members of the public attended.

Two members of the public wished to observe.



One member of the public raised concerns regarding the beck wall by the noticeboard. He informed the Parish Council that the stones of the wall are being pushed out by the tree.

The member of the public informed the Parish Council that the road sign at the bottom of Meadow Lane has gone missing. The sign at Moorfoot Lane also needs screwing back in to place.

The member of the public reported that there will be no extra train services until June 2025 at the earliest. The member of the public informed the Parish Council that he has requested for a sign to be erected at the station to direct people to the new canal access steps.

The member of the public raised concerns about the gate to the Playing Field being left open. The Parish Council will consider the installation of a spring closer on the outside gate.

The member of the public raised concerns about dog walkers wearing dark clothing on a night therefore being difficult to see. The Parish Council will consider urging dog walkers to wear brighter clothing if walking their dogs at night.

Finally, the member of the public raised concerns about behaviour in the Playing Field following complaints of swearing and anti-social behaviour.

24/102 CORRESPONDENCE

Conclusion of External Audit: The Parish Council noted the letter of Conclusion of External Audit. Thanks were given to the Clerk for the work put in to this.

24/103 RUNNING ACCOUNTS AND APPROVAL OF FINANCIAL REPORT

The Parish Council noted the running accounts.

RESOLVED: That the Financial Report was approved:

- Current Account as 02/10/2024: £46,982.94
- Instant Access Savings Account as 02/10/2024: £8,038.23

24/104 APPROVAL OF ACCOUNTS TO PAY

RESOLVED: That the Parish Council approved the following Accounts to Pay:

	Payee	Reason	Gross	VAT	Net
	H Sherriff-Jackson	Salary (net) - October	£922.48		£922.48
		Working from Home Allowance	£26.00		£26.00
		Google Play – Gmail Storage - Sep	£1.59	£0.26	£1.33
	HMRC	HMRC NI Cont	£25.01		£25.01
	PKF Littlejohn LLP	External Audit	£378.00	£63.00	£315.00



	Public Access Defibrillators UK	Defibrillator & Cabinet	£1,600.00		£1,600.00
TOTAL			£2,953.08	£63.26	£2,889.82

24/105 APPROVAL OF PAYMENT TO THE LENGTHSMAN

RESOLVED: That the Parish Council approved payment to the Lengthsman once the invoice is received by the Clerk.

24/106 APPROVAL OF APPOINTMENT OF INTERNAL AUDITOR FOR 2024/25

RESOLVED: That the Parish Council have appointed Martine Madden as the Internal Auditor for 2024/25.

24/107 STREETLIGHTING

RESOLVED: That the Parish Council approved the estimate from North Yorkshire Council for the replacement of light C6 at a cost of £2,200 plus VAT.

The Parish Council is waiting for an estimate for the removal of light C2.

24/108 SECOND DEFIBRILLATOR

RESOLVED: That the Parish Council will pay the invoice for the new defibrillator pads at a cost of £75.

The Clerk will contact the supplier of the new defibrillator to get an estimated delivery window. Cllr Clark will liaise with the electrician regarding installation.

RESOLVED: That the Parish Council approved the quote for the new defibrillator installation from Slater IT and Tech at a cost of £265.

24/109 CHRISTMAS LIGHTS

RESOLVED: That the Parish Council approved the quote from Gala Lights for a 5-year hire contract at a cost of £3,410 per year.

24/110 DATES & TIMES OF NEXT MEETINGS

The Clerk advised that matters for inclusion on the agenda of the next meeting should be with her by 04 November 2024.

The Clerk advised the next meeting would be held:

- Monthly Meeting at Cononley Village Institute at **7pm on Tuesday 12 November 2024**



(Chair)

(Date)