



## **MINUTES OF THE SOLE TRUSTEES OF THE CONONLEY VILLAGE INSTITUTE & CONONLEY VILLAGE PLAYING FIELD, 12 NOVEMBER 2024**

### **CONONLEY VILLAGE INSTITUTE (CVIAC)**

#### **1. MINUTES OF PREVIOUS MEETINGS**

Minutes of the previous meeting of the Sole Trustees of Cononley Village Institute were approved as a correct record of the following:

- Meeting of the Sole Trustees of the Cononley Village Institute & Cononley Village Playing Field held 10 September 2024.

The Sole Trustees noted the draft Minutes of the CVIAC meeting held 28 October 2024.

The Sole Trustees noted the signed Minutes of the CVIAC meeting held 05 September 2024.

#### **2. RECEIVE UPDATES FROM CVI REP**

Cllr Allum reported that CVIAC is monitoring the energy usage in the building following the completion of the works. Cllr Allum reported that regular users of the building have said that the building heats up quicker now the works are completed.

#### **3. ANY OTHER BUSINESS**

No other business was discussed.

#### **4. NOTE THE FINANCIAL REPORT AND APPROVE PAYMENTS**

The Financial Report was noted.

No payments required approval.

#### **5. APPROVE AND SIGN THE ANNUAL REPORT FOR 2023/24**

The Treasurer of CVIAC presented the Annual Report to the Sole Trustees.

RESOLVED: The Sole Trustees approved the Annual Report. This was signed by Cllr Powell as Chair of the meeting.

#### **6. APPROVAL OF INVOICES**

No new invoices to be approved.



**CONONLEY VILLAGE PLAYING FIELD (CVPF)**

**1. UPDATE FROM FRIENDS OF CONONLEY PLAYING FIELD**

Cllr Clark reported that the wildflower works are still in the pipeline however the window for planting has been missed.

The Friends group is looking for more volunteers.

**2. NOTE THE LENGTHMAN'S MONTHLY INSPECTION**

The Monthly Inspection report was noted.

**3. RECENT MAINTENANCE UPDATES**

**a) Path alongside Bowling Green**

The Clerk will ask the Lengthsman to assess the safety of the path.

**b) Memorial Bench on Bowling Green**

The Sole Trustees give permission for the installation of a memorial bench on the Bowling Green.

**4. NOTE THE FINANCIAL REPORT**

The Financial Report was noted.

**5. APPROVE AND SIGN THE ANNUAL REPORT FOR 2023/24**

The previous Treasurer of CVPF presented the Annual Report to the Sole Trustees.

RESOLVED: The Sole Trustees approved the Annual Report. This was signed by Cllr Powell as Chair of the meeting.

**6. NOTE & APPROVE PAYMENTS**

A payment of £219.85 to the Lengthsman for maintenance work in October was approved.

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(Chair)

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(Date)